NQJC

North Queensland Junior Committee By-laws

March 2026

In force since 16 March 2026. Confirmed at the 2026 NQJC Extraordinary Meeting.

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Part 1 BY LAWS OF THE NORTH QUEENSLAND JUNIOR COMMITTEE

1 MEETING TIME

The Annual General Meeting shall be held at the Intercity Shield host centre in September each year. The Secretary of the NQJC shall advise each Association/ Sub Committee of the venue and time at least Eight (8) weeks prior to such Meeting.

2 ELIGIBILITY TO HOLD A POSITION ON THE NQJC

To be eligible to hold a position on the NQJC, you must hold a current TBA Ltd Membership card, hold a position on the Local Association/ Sub Committee which you are representing, and/or prior qualifications/ experience in a similar position.

3 NOTICE OF MEETINGS

3.1 NOTICE OF ANNUAL GENERAL MEETING

Notice of the Annual General Meeting of this Committee will be sent by the Secretary of the NQJC to the Secretary of all Member Associations/ Sub Committees within the North Queensland Zone at least eight (8) weeks prior to the meeting date. The notice shall include:

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        - Agenda
        - Minutes of the Previous Annual General Meeting
        - Prescribed forms for “Notices of Motion”
        - Prescribed forms for “Nomination for Position on the Executive”

3.2 NOTICE OF THE SEPTEMBER GENERAL MEETING

Notice of the September General Meeting of this Committee will be sent by the Secretary of the NQJC to the Secretary of all member Associations/ Sub Committees within the North Queensland Zone at least eight (8) weeks prior to the meeting date. The notice shall include:

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        - Agenda
        - Minutes of the previous General Meeting
        - Prescribed forms for Notices of Motion
        - Prescribed forms for the Position of Coordinator of the President’s Shield Teams
        - Prescribed forms for the position of Franchise Coordinator of ANC Ultimate Teams Clash Teams

3.3 NOTICE OF GENERAL MEETING

Notice of General Meeting of this Committee will be sent by the Secretary of the NQJC to the Secretary of all member Associations/ Sub Committees within the North Queensland Zone at least eight (8) weeks prior to the meeting date. The notice shall include:

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        - Agenda
        - Minutes of the previous General Meeting

3.4 NOTICE OF JUNIOR CHAMPIONSHIP GENERAL MEETING

Notice of General meeting of this committee to be held on the Saturday night before masters on the junior Championships weekend will be sent by the Secretary of the NQJC to the Secretary of all member Associations/ Sub Committees within the North Queensland Zone at least eight (8) weeks prior to the meeting date. The notice shall include:

- Agenda
- Minutes of the Previous General Meeting

3.5 NOTICE OF ANY SPECIAL GENERAL MEETING

Notice of any Special General Meeting of this Committee will be sent by the Secretary of the NQJC to the Secretary of all member Associations/ Sub Committees within the North Queensland Zone at least fourteen (14) days prior to the meeting date. The meeting has the same powers as a General Meeting under the directions of TBA Ltd.

4 NOMINATIONS FOR POSITIONS

4.1 NQJC EXECUTIVE

All nominations for Positions of the NQJC Executive must be completed on the appropriate form or copy, and such forms must be received by the NQJC no later than three (3) weeks prior to the Annual General Meeting.

4.2 ANNUAL GENERAL MEETING MOTIONS

All notices of motion shall be received by the NQJC Secretary no later than three (3) weeks before the Annual General Meeting

4.3 PRESIDENT SHIELD COACHES AND MANAGERS

All nominations for Presidents Shield Coaches (2), Managers (2), shall be completed on the correct form and received by the NQJC no later than Six (6) weeks prior to that years President’s Shield Rolls offs date.

4.4 ANC TEAMS FRANCHISE COORDINATOR, COACHES AND MANAGERS

All nominations for ANC Franchise Coordinator (1) Coaches (2), Managers (2), shall be completed on the correct form and received by the NQJC no later than Six (6) weeks prior to that years September AGM.

4.5 NOMINATION REQUIREMENTS

All nominations must be completed in full and a resume attached if requested on the nomination form.

5 ADVICE OF NOMINATIONS AND NOTICES OF MOTION

The Secretary of the NQJC will notify in writing the Secretary of each Member Association/ Sub Committee within the North Queensland Zone no later than two (2) weeks prior to the meeting date of all Notices of Motion, and nominations for the NQJC Executive.

6 ELECTION OF THE EXECUTIVE OF THE NQJC

6.1 SUCCESSFUL NOMINEES

The successful nominees for the positions shall be declared by a simple majority favour of a secret ballot of all persons holding voting rights. Results of the numbers pertaining to such secret ballot will be declared by the Chairperson after the results have been counted. In the case of a tied vote, the Chair has a casting vote.

6.2 ONE NOMINATION RECIEVED

Should only one nomination be received for any position on the Executive, such nominee will need to be elected to the position. Should no nominations be received within the duly specified time prior to the meeting, nominations will be called and accepted from the floor.

6.3 BOWLER REPRESENTATIVES

One male and one female junior bowler “may” be selected by the executive of the NQJC. These will be bowler representatives and do not hold any voting capacity. Minimum age of 16 to be eligible.

7 VOTING RIGHTS

7.1 ELIGIBILITY TO VOTE

At all meetings of this Committee, including the Annual General Meeting, the Delegates forming the NQJC and the NQJC Board shall be the only persons eligible to vote on any Motions. In the case of a tied vote, the decision shall be deemed to rule in the negative.

7.2 DELEGATE NOMINATION

Delegates to form the NQJC shall be nominated by their Association/ Sub Committee Secretary within Fourteen (14) days prior to the meeting date, except when a Special Meeting is called, where no prior notice of Delegates is required.

7.3 EXECUTIVES AS DELEGATE

Executives of the NQJC may also hold the position of Delegate for their representing Association/Sub Committee. But may only be allocated a single (1) vote.

7.4 TBA / TBAQ ELIGIBILITY TO VOTE

Any Member of the TBA Ltd Board of Directors and/or TBAQ inc has the right to vote at any meeting of this committee.

7.5 DELEGATE TBA REGISTRATION

All Delegates must be current registered and financial members of TBA Ltd.

8 ATTENDANCE ELIGIBILITY TO THE MEETINGS OF THE NQJC

8.1 ATTENDANCE RECORD

At all Meetings of the NQJC, an Attendance Book shall be used to accurately record all persons in attendance and the Member Association/ Sub Committee they are representing and with respect to Observers, the Local Area for which they reside.

8.2 OBSERVERS

Any person who is a current member of TBA Ltd or a person/guardian of a member of TBA Ltd will be permitted to attend any meeting of this Committee, however, they will not be permitted to vote, move or second any Motion put to the floor. It shall be at the discretion of the Chairperson to allow any observer the right to speak on any matter raised at any Meeting of this Committee.

8.3 TBA / TBAQ ATTENDANCE

Any member of TBA Ltd Board of Directors has the right to attend without invitation, any Meeting of this Committee.

8.4 Remote Attendance OF MEETINGS

Registered attendees of a meeting may participate via electronic means, provided they comply with the following conditions:

- The attendee may only attend remotely if it is not reasonably possible for them to attend the physical meeting location when a physical meeting is scheduled.

- The attendee must have their video turned on at all times, with their face clearly visible throughout the meeting.
- Both video and audio must be of sufficient quality to be clearly seen and heard by all participants. The attendee is responsible for maintaining a stable internet connection and functioning equipment. Brief interruptions due to technical issues may be permitted at the discretion of the chairperson.
- The attendee must participate from a private and secure location. No individual who is not a registered attendee may be present, visible, or within hearing range at any time during the meeting.
- While the Executive may record meetings as required, attendees are strictly prohibited from recording the meeting by any means, including but not limited to video, audio, screenshots, or transcription software.
- Attendees must use only the official meeting connection details provided by the NQJC and must not share or forward those details to any other person outside of the meeting.

8.4.1 Delcare Remote Attendance

If the meeting is not scheduled as an electronic-only meeting, any attendee intending to participate remotely must provide written notice of their intent no fewer than seven (7) days prior to the meeting date.

8.4.2 Failure to Connect

The Chair of the meeting will allow a grace period of up to ten (10) minutes after the scheduled commencement time for remote attendees to connect. After this period, no additional remote attendees will be admitted or connected, regardless of the reason. Attendees are advised to log in early to allow time for technical troubleshooting. Meetings will be open for connection fifteen (15) minutes before the scheduled start time

8.4.3 COMPLIANCE OF REMOTE ATTENDEES

The executive, has full authority to monitor compliance, conduct visual or verbal checks, and remove any delegate found in violation of these requirements. Removal will result in the forfeiture of participation rights for the remainder of the meeting.

9 AGENDA FOR THE ANNUAL GENERAL MEETING (AGM)

The Agenda will be as follows:

- Roll call and apologies
- Reading of the Minutes of the previous AGM of the NQJC
- Business Arising from the Minutes
- Attendance to any correspondence
- Business Arising from Correspondence

10 AGENDA FOR THE SEPTEMBER GENERAL MEETING OF THE NQJC

The Agenda will be as follows:

- Roll Call and Apologies
- Reading of the Minutes of the previous General Meeting of the NQJC
- Business Arising from the Minutes
- Attendance to any Correspondence
- Business Arising from the Correspondence
- Donations from Associations/ Sub Committees

- General Business

11 RESPONSIBILITIES OF THE SECRETARY OF THE NQJC

11.1 RULES AND REGULATIONS NOTIFICATION

To keep each North Queensland member Association/Sub Committee Secretary advised of any matters which may affect Junior Rules and Regulations in the Sport of Tenpin Bowling that he/she received.

11.2 AVERAGE BOOK

To collate an NQJC Average Book and send to all member Association/ Sub Committees within the North Queensland Area

11.3 CORRESPONDENCE

Attend to any inwards and outwards correspondence on behalf of this Committee. Any inward correspondence deemed by the Executive to be a major issue that needs addressing shall be sent to all relevant Association/ Sub Committees in time so that the Association/ Sub Committee may respond.

11.4 MEETING MINUTES

To forward one (1) copy of the Minutes of the previous Meeting of this Committee to each member Association/ Sub Committee Secretary within thirty (30) days of the completion of such meeting.

12 AUDIT

All accounts will be collated by the Treasurer of the NQJC and sent to the State Association Treasurer by secure means within fourteen (14) days of the end of the financial year of the Tenpin Bowling Association of Queensland Incorporated, currently 31 December.

13 LOCATION OF THE NQJC CHAMPIONSHIPS AND NQ JUNIOR INTERCITY

13.1 NORTH Queensland JUNIOR INTERCITY ROTATION

The North Queensland Junior Intercity Shield will be held in a minimum 10 lane centre and will rotate in order as follows:

- Townsville
- Cairns
- Atherton
- Burdekin
- Mackay

13.2 NQJC Championship rotation

The NQJC Championships may only be held in a minimum 10 lane Centre and will rotate in order as follows:

- Burdekin
- Townsville
- Mackay
- Atherton
- Cairns

13.3 New Centres

Any new or returning centres introduced will be added to the end of the current rotation At the discretion of NQJC and delegates at the September AGM.

14 ACCOUNTS FOR PAYMENT BY NQJC

14.1 PAYMENTs

Accounts for payment by the NQJC will be paid only on production of acceptable invoices/receipts. Expenditure in excess of $100 must be authorised by the Executive of the NQJC prior to payment. Exception to this rule will be given to the Managers of the President's Shield Team wherein they will have authority to make expenditure in excess of $100 without authorization by the Executive, however such persons will be fully responsible to the NQJC at all times whilst they have the care and responsibility of the President's Shield Team.

14.2 Treasurer's Report

The Treasurer will present a Treasurer's Report at each meeting of this Committee. All accounts paid must be ratified and any accounts for payment must be passed for payment at each meeting of the NQJC. Copies of the Treasurer's Report must be provided for each member of the NQJC.

15 PROXY VOTES

Under no circumstances will proxy votes be accepted at any meeting of the NQJC

16 ABSTAINED VOTING

At any meeting of this Committee, an abstained vote is neither a vote for nor against.

17 CHANGING OF BY LAWS OR INTRODUCTION OF NEW BY LAWS OF THIS COMMITTEE

17.1 Acceptance of new By LAW

The changing of any By Law and/or introduction of new By Laws of this Committee will be accepted at an Annual General Meeting of the NQJC where there is a simple majority vote of the NQJC.

17.2 Changing of the By Laws

The changing of the By Laws of this Committee may be amended by a resolution of this Committee in a General Meeting of which due notice has been given provided such resolution is passed by a majority of not less than two thirds (2/3) of those present and voting.

18 AVERAGE BOOK

The NQJC Average Book will be compiled as follows in 2 instances

18.1 The NQJC Average Book SUBMISSIONS

All member Association/ Sub Committee Secretaries in the North Queensland Zone will forward to the NQJC Secretary by April 14th and August 14th each year, a list of all Registered Junior bowlers' highest registered league average (Junior or Senior) as at March 31st (To Be Used for NQJC Championships and July 31st (to be used for North Queensland Junior Intercity shield). This Average must have been obtained over a minimum of twenty-four (24) games.

19 MEMBERSHIP of the NQJC

The NQJC shall consist of the Executive:

- Chairperson
- Vice Chairperson
- Secretary
- Treasurer
- Plus a maximum of two (2) Delegates from each member Association/ Sub Committee within the North Queensland Zone.

20 ADMINISTRATION EXPENDITURE

That each member Association/ Sub Committee of the North Queensland Zone shall pay a donation to the NQJC, the amount to be decided at the September meeting partially covers trophy and medallion expenses at intercity shield only. General running costs come from donations made in championships entries. This figure will be made payable for the following year before Intercity shield of that year.

21 BOWLER OF THE YEAR PERPETUAL TROPHY

21.1 Eligibility:

Male or Female junior bowlers of any member Association/ Sub Committee within the North Queensland Area.

21.2 Selectors:

The Executive Committee comprising of The Chairperson, The Vice Chairperson, Secretary and Treasurer of the NQJC of the year for which the award is given.

21.3 Presentation:

The trophy will be awarded during the Presentation Ceremony of the North Queensland Intercity Shield each year.

21.4 Objective:

This award is to reward consistent high achievement, sportsmanship and ambassadorship throughout the year.

21.5 The Year:

The year runs from the beginning of the NQ Intercity shield in the year prior to the award, until the beginning of the NQ Intercity shield in the present year.

21.6 Consideration

Consideration will be given to the following events/attributes:-

- Championships All Events
- NQ Masters
- All Star Team - North Queensland Intercity Shield
- Any Junior Open Tournaments in North Queensland
- All Star Team - Queensland Junior Shield
- Member Association Masters
- North Queensland Rep Team Selection
- Nationals All Events Placings
- National Masters Placings

- President’s Shield All Star Team
- Australian Representation
- Yearbook Average
- Sportsmanship
- Ambassadorship
- NQ President’s Shield performance

21.7 Nominations:

Local Centre Association/Sub Committees are responsible for nominating bowlers from their local area for this award each year.

22 LIFE MEMBERSHIP OF THE NQJC

22.1 Recognition

This award is to recognise continued and consistent service to Junior Tenpin Bowling in NQ. If there is a member deemed worthy of this auspicious award, they are nominated by motion at the AGM and supporting documentation tabled to be voted on by Executive and delegate’s.

22.2 Current life members

- JOHN CARR 2014
- PETER FINITSIS 2017

Part 2 BY LAWS OF THE NORTH QUEENSLAND PRESIDENT'S SHIELD TEAM

1 PRESIDENT'S SHIELD FUNDING

1.1 Deposit

Team Member (including Manager/Coach/Chaperone) Deposit is currently $500.00

1.2 deposit Value

The Value of the Deposit will be set at the September Meeting

2 ELIGIBILITY TO NOMINATE AS A BOWLER FOR THE NORTH QUEENSLAND TEAM

Any person wishing to nominate as a bowler for the North Queensland's President's Shield Team must:-

2.1 Minimum games

Have bowled a minimum of twenty-four (24) games in a TBA Ltd Registered League within the North Queensland Zone.

2.2 RESIDENCY

Reside within the North Queensland Area for a period of three (3) months immediately prior to closing date of nominations.

2.3 JUNIOR TBA MEMBER

Hold a current Junior Player Registration Card with TBA Ltd.

2.4 MIMIMUM EVENT PATICIPATION

Have bowled All Events in their nominated registered Junior City OR North Queensland Championships.

2.5 Management COSTS

Be prepared and required to cover a portion of the presidents shield team managements trip costs.

2.6 Shortfall

Accept that the shortfall be equally divided among the fourteen (14) bowlers.

2.7 Terms and Conditions

Be prepared to accept all conditions put by the NQJC and the parent/s/guardian must accept the actions and expenses incurred by the NQJC if the bowler does not conform to the rules or conduct as set by the NQJC or their appointees.

2.8 Training

Be prepared to expend time to carry out training as suggested by the elected Coach at all times.

2.9 Practice Sessions

Be prepared to attend all practice sessions set by the Coaches unless specific exemption has been granted by the Coach, after written request for exemption.

2.10 Part of Team

Be prepared to be part of the one (1) team during the whole period of the Tournament, including the period prior.

2.11 Diary

Be prepared to complete a diary of practice or coaching sessions, which must be signed by a Responsible Adult. Diary to be supplied by the Coaches.

2.12 Other Eligibility Criteria

Meet any eligibility criteria as set out by TBA Ltd/ the organisers of the President's shield competition

3 Nomination Form

3.1 Rules and Regulations

To include all Rules and Regulations as per TBA Ltd and the By Laws set by the NQJC.

3.2 Supply of Nomination Form

A supply of Nomination Forms will be distributed by the President's Shield Coordinator to all Secretaries of the member Association/ Sub Committees at a time set by the NQJC at the September meeting

4 TITLE OF THE TEAM

4.1 Name

The Team shall at all times be referred to as the "NORTH QUEENSLAND PRESIDENT'S SHIELD TEAM".

4.2 Coaches and Managers

The Coaches and Managers will be included as part of the North Queensland President's Shield Team.

5 Uniforms

5.1 Vote

The uniforms will be decided each year, with the final vote including the team members.

5.2 Supporter Shirt

The supporters' shirts for any people attending the National Championships as supporters are to be of a totally different design from the President's Shield shirts (Championship Shirt without logo is used).

5.3 Provided Clothing

The following items of clothing will be provided by the NQJC to the following persons:-

5.3.1 BOWLERS:-

5.3.2 Provided UNIFORMS

Two (2) sports shirts being white, maroon and royal blue with the NQ logo on the shirt, with name, will be provided to each bowler. The following wording must be clearly marked on the Shirt: "NORTH QUEENSLAND PRESIDENT'S SHIELD TEAM (YEAR)".

5.3.3 Captains

The male and female Captains will also have the wording “Captain” marked on their shirts.

5.3.4 COACHES AND MANAGERS

5.3.5 Provided Uniforms

One complete uniform will be provided if required.

5.3.6 TITLES

The Coaches and Managers will also have the wording of their title marked on their shirts.

6 Championships Uniforms

6.1 Provided Clothing

To follow the same procedure as President’s Shield.

6.2 Jacket

The same jacket is to be used by non-President’s Shield

7 EXEMPTIONS

7.1 Unable to comply with eligibility

If a bowler is unable to comply with any of the eligibility requirements contained in these By Laws and wishes to be considered for an exemption to nominate as a bowler for the North Queensland President’s Shield Team, the bowler must apply in writing to the Executive of the North Queensland Junior Committee. Any request for exemption must be received by the Secretary of the NQJC at least two (2) weeks prior to the commencement of any roll-off process for that year. The bowler is responsible for providing sufficient information and documentation to support any such request for exemption. Each request is to be considered on its own individual merits.

7.2 Exemption Decision

The Executive of the NQJC will decide on any requests for exemption and “may” consult with the elected Selection Committee Members prior to making their final determination on any requests for exemptions received.

7.3 Notify of Decision

The Executive of the NQJC will advise the respective bowler of their decision as soon as possible after receipt of the request.

8 Nominations

8.1 Bowlers Nomination Cutoff

Nominations must be received on the prescribed form or copy by the President’s Shield coordinator, fourteen days (14) before the roll offs date. The Roll offs date is specified year to year by TBA Ltd in conjunction with the presidents shield co-ordinator and the Executive.

8.2 Returning Nomination

It is strongly advised that the Nomination Form be returned by Certified/Registered Mail or emailed with a read and delivered request.

8.3 Late Entry

A late entry may be accepted on compassionate grounds. A letter of explanation is to be sent to the President's Shield Coordinator detailing the situation for consideration by the Selection Committee.

8.4 Nomination Fee

A non-refundable nomination fee of an amount as set by the NQJC executive is to be enclosed with the nomination form referred to in this clause.

8.5 Coaches and Managesr Nomination Cutoff

Nominations must be received on the prescribed form or copy by the Secretary of the NQJC no later than six (6) weeks prior to the date set for roll-offs. Nomination form must be completed in full and relevant supporting documentation provided with the nomination form.

8.6 President Shield Coaches

Nominees for the position of President's Shield Coach are required by TBA Ltd to hold a minimum USBC Silver Accreditation with TBA Ltd at "time of nomination". Proof of current accreditation must be presented with the prescribed nomination form. All TBA President's Shield Rules apply.

8.7 Development Squad Coaches

Nominees for the position of Development Squad Coach are required by the NQJC to hold a Minimum USBC Bronze Accreditation with TBA Ltd at the time of nomination. Proof of current accreditation must be presented with the prescribed nomination form. All TBA President's Shield Rules apply.

8.8 Only One Successful Silver Accredited Coach

Should there be only one successful Accredited Silver applicant for the position of Coach then nominations may be called from coaches currently holding Bronze with the intention of gaining their Silver Accreditation with TBA Ltd before a specified date as set by the NQJC.

8.9 Mimimum Number of Silver Coaches

There must be at least one Silver Coach with the team. The draft system must be used for a Silver Coach if none is available from our own ranks. (SHOULD BE SILVER)

8.10 Assistant Coaches

Bronze coaches traveling with the team must have "Assistant Coach" on their shirt.

8.11 Adults Traveling with the Team

A current Positive Notice Blue Card and current TBA Ltd registration must be held by any adult travelling with the team. Proof must be supplied with nomination, and maintained at all times during the extent of appointment.

8.12 Presidents Shields Managers

Nominees for the position of Presidents Shield Manager must have:

- Level 1 Managers accreditation with TBA Ltd.
- They must also hold a current position and have held a position on a North Queensland Association / Sub Committee for a period of twelve (12) months prior to nominating, "**AND/OR"** prior experience/qualifications. Written proof must be supplied. Nominees must hold a current TBA Ltd Membership and positive Notice Blue Card.

9 CONDITIONS FOR COACHES AND MANGERS

9.1 Team Training

The elected Coaches and Managers are required to attend all team training and practice sessions that are set. Should any Coach or Manager be unable to attend same, a letter of explanation must be sent to the Secretary of the NQJC prior to the set training or practice session.

9.2 Structure of Coaches, Managers and Chaperones

Up to a Total of Six (6) Volunteer Travelling adults. Two Coaches, Two Managers and 2 Chaperones shall have their Trips Subsidized by the travelling Children. They will be required to pay a non- refundable Deposit of $500 upon acceptance of their positions and the required balance shall be the made up of their flights (including team luggage allowance) and their food allowance itemized as per the treasurers invoices.

9.3 Rest and Recovery Time

The Managers will endeavor to ensure that the Team will have a rest and recovery time the day immediately prior to the President's Shield Tournament, away from the bowling center, providing squad times permit. The rest and recovery time is at the discretion of the Managers and Coaches.

9.4 Managers and Coaches Report

Managers and Coaches are required to submit a report to the NQJC within thirty (30) days after the completion of the President's Shield Tournament. Managers and Coaches are fully responsible to the NQJC at all times.

10 Captians Responsbilities

10.1 Captains Report

The captain of the male team and the captain of the female team will be required to submit a report on completion of the President's Shield Tournament within 30 days of this.

10.2 Presentation and Attitude

The Captains at all times will set a well presented and well respected attitude towards all members of the team and set a role model for all team members.

10.3 Respect for Team Officials

Respect will be shown at all times towards the Coaches and Managers of the North Queensland President's Shield Team and other persons participating in the President's Shield Tournament.

11 TRAVEL ARRANGEMENTS

11.1

Travel Arrangements are to be organised by the Managers who shall ensure that the most time and cost efficient method is used at all times.

12 ACCOMMODATION AND MEALS

12.1 Duration of Accommodation and Provided Meals

Accommodation will be provided for any nights for all Team Members, and the opportunity for healthy meals will be provided for all bowlers for each night prior to and during the President's Shield

Tournament.

12.2 relatives and/or guardians

It will be expected that relatives and/or guardians will respect Team Unity during the whole period of the tournament and the period prior, and not reside in the same accommodation as the Team.

13 SELECTION COMMITTEE

13.1 FORMATION

The Selection Committee shall consist of a minimum of 3 separate members, 1 of whom shall be the NQJC chairperson, with the remainder to be appointed by the NQJC committee. All members shall have recognized expertise in the sport of bowling. The Selection Committee will be duly elected no later than four (4) weeks prior to the roll offs. Family members may be appointed as selectors but must abstain from voting in the relevant category of their family member. The Chairperson of the NQJC will be the Chairperson of the Selection Committee.

13.2 Nominatees Details

Each Selector and elected Coaches will be provided by the Secretary of the NQJC a copy of each nomination and all attachments for the team seven (7) days prior to the roll offs date.

13.3 Reimbursement

Reimbursement of travel costs and expenses for selectors to attend the Selection Committee meeting is at the discretion of the local associations/ Sub Committees.

13.4 Captain Selection

The Captains of the Girls and Boys President’s Shield Teams will be selected by the Coaches and Managers of the President’s Shield Teams in conjunction with the NQJC Executive.

13.5 Captain Announcement

The Captains of the Girls and Boys President’s Shield Teams will be announced at an appropriate time.

14 ANNOUNCEMENT OF THE PRESIDENT’S SHIELD TEAM

14.1

The Chairperson of the Selection Committee will name in public, the North Queensland President’s Shield Team. The squad selected by the Selection Committee to form the Championship Squad will be announced in random order. There will be two (2) stand byes announced to replace any withdrawals from the Championship Squad. The Chairperson will confirm in writing to the Secretary of the NQJC, the President’s Shield Team for that year.

15 DECLINING POSITION OR WITHDRAWING FROM THE PRESIDENT’S SHIELD TEAM

15.1 Withdraws Position

Any bowler who withdraws from his or her position in the President’s Shield Team shall be unable to draft and will be replaced by a bowler selected by the Selection Committee.

15.2 Declines Position

Any bowler who declines his/her position in the President’s Shield process shall be withdrawn from the process.

15.3 Refund of Payment

Payments made before withdrawal shall be refunded less costs already incurred.

15.4 Failure to pay deposit Bowlers

Any bowler who has not paid their deposit of $500 by the due date shall immediately forfeit their position in the team.

15.5 Failure to pay deposit Coaches and Managers

Managers and Coaches must have their $500 deposit paid by the same date as the bowlers.

16 AUSTRALIAN CHAMPIONSHIPS AND MASTERS FOR TEAM MEMBERS

16.1 Entry to Championships and Masters

The entry forms for Championships for team members will be completed and lodged by the Managers and the best possible squad times will be selected.

16.2 Minimum events

All bowlers will bowl in a minimum of one (1) team events, two (2) singles events and two

(2) doubles events. Each bowler will also be entered into the All Events. Mixed Events will be at the discretion of the Managers/ Coaches.

16.3 Masters Qualification

Each bowler if desired will be permitted to attempt to qualify for the Masters Tournament as many times as time permits at the discretion of the Managers and Coaches.

17 ELECTION OF THE POSITIONS OF COACHES, MANAGERS, CHAPERONES AND COORDINATOR OF THE PRESIDENT'S SHIELD TEAM AND CHAMPIONSHIP SQUAD

17.1 Method of Election

Election for the position of Coaches and Managers of the President's Shield Team shall be conducted by a Secret Ballot at a General Meeting of this Committee and delegates to be called at an appropriate time in conjunction with the closing date for nominations as set by the NQJC Executive. Scrutineers will be appointed by the Chairperson.

17.2 Results

Results on the numbers pertaining to such secret ballot will be declared by the Chairperson after the results have been counted.

17.3 Election of President's Shield Coordinator

Election for the position of President's Shield Coordinator for the following year will be conducted at the September Meeting of the NQJC.

17.4 Selection of the Position of Development Squad coach/Chaperone, Manager/Chaperone

Selection of the Position of Development Squad coach/Chaperone, Manager/Chaperone, shall be conducted by the NQJC Executive fourteen days (14) days after the roll offs. Nomination forms shall be given out as requested by the Executive at the president's shield roll offs.

17.5 Only One Nomination

Should only one (1) nomination be received for any position, such nominee will need to be elected for the position. Should no acceptable nominations be received within the duly specified time prior to the Meeting, nominations will be called and accepted from the floor.

17.6 Less Than Two Chaperones

Should the Executive not receive two (2) acceptable nominations for the two (2) positions of Chaperone, then further consideration may be given as to whether or not the Championship Squad will be able travel to the National Championships as part of the North Queensland Team.

17.7 bullying and harassment course

All President's Shield and Development Squad members will complete a bullying and harassment course as specified by the NQJC Executive by a designated due date or face disciplinary action or removal from the team.

18 RULES PERTAINING TO NORTH QUEENSLAND PRESIDENT'S SHIELD TEAM COACHES, MANAGERS, CHAPERONES, COORDINATOR AND BOWLERS

18.1 Smoking

Smoking is not permitted by Coaches, Managers or any other Persons involved in any Coaching Clinic, Selection Camp or Team Meeting during bowling or within the closed accommodation of the President's Shield Team.

18.2 Prohibited Substances

The consumption of prohibited substances, including the consumption of alcohol is prohibited at all times by Coaches, Managers, Chaperones, Coordinator and Bowlers during Coaching Clinics, Selection Camps and for the duration of the National Championships and President's Shield competition.

18.3 Breach of Rules

Any Official or Bowler in breach of the NQJC President's Shield By-laws, will, at the discretion of the Committee be removed from the President's Shield process and this may include sending such official or bowler home from the President's Shield Competition at their own expense.

18.4 Mandatory Team Cohesion

Any Member of the North Queensland President's Shield Team or Championships Squad is to stay with their team or squad for the duration of the National Championships, Masters Tournament and President's Shield. Exemptions may be granted in exceptional circumstances after consulting with the Executive.

Part 3 BY LAWS OF THE NORTH QUEENSLAND JUNIOR CHAMPIONSHIPS

The following will be the rules that shall be used for the NQJC Championships and will be written on every Entry Form used for the Championships referred to above.

1 THREE GAME SERIES

Three (3) games will be bowled in each entry of singles, doubles and teams by each bowler in the Grades - Open, Classic, A, B, C, D.

2 ELIGIBILITY - WHO MAY COMPETE?

This Tournament shall be open to all member Associations/ Sub Committee Juniors who:- hold a current TBA Ltd Player Registration card; and are currently residing in the North Queensland Area and have resided within the North Queensland Area for a period of a minimum of three (3) months, this period being the three months immediately prior to the closing date of entries for that year's tournament; and are currently bowling regularly in a TBA Ltd registered league in the North Queensland Area; and have entered and bowled in the ALL EVENTS section of the NQJC Championships.

And/or any bowler/s invited by the NQJC Committee

3 Rules

This Tournament will be accredited and all TBA Ltd rules and regulations will apply during all stages.

4 CLOSING DATE FOR ENTRIES

All entries are to be accompanied by the full amount as listed on the entry form and must be received by the Tournament Director no later than the Tuesday, two (2) weeks prior to the commencement of the Championships.

5 AVERAGE TO USE

The current NQJC Averages Book average compiled as at March 31st, will be the average used for these Championships. A bowler with no previous league or tournament experience must make Application to the Tournament Director prior to the closing date of Entries to be assigned an average. Any relevant information required by the Tournament Director to assign an average must be provided by the Bowler.

6 Replacements

Any change to the original submitted Entry Form must be reported to the Tournament Director no later than thirty (30) minutes prior to the relevant squad time. Every attempt must be made by the Association/ Sub Committee concerned to find a replacement bowler within the same average range so as not to change the Grade for which the original Entry was submitted. The Tournament Director will have the right to accept a bowler of a higher average as a Replacement and will alter the Grade to a higher Grade if required providing every attempt has been made to find a similar average bowler. Under no circumstance will the Grade be lowered for such Entry.

7 Multiple Participation

Under the Current Format where one (1) entry into the NQJC is considered to be a singles, doubles and a four (4) man team as a 9 game series. Then Multiple Participation is at the discretion of the tournament director and whether spots are available. A child may fill in to gain enough numbers in a particular event and have this event count toward his/her all events after all other avenues have been exhausted.

8 Mixed Events

Any entry submitted for mixed events shall be considered an entry as per rule **7** above.

9 PLAYING AREA RESTRICTIONS

No food, drinks or smoking will be allowed in the playing area during any stage of this Tournament. Spectators will not be allowed in the playing area. Coaching will be allowed as long as it does not interfere with the flow of play. Players must remain within the area defined by the Tournament Committee during their series of games.

10 SPECIAL NOTE

The Tournament Director will have the right to remove any bowler from any event in these Championships, after one warning has been given to the bowler concerned, for the use of foul language or deliberate fouling or any action to deliberately gain an unfair advantage. A yellow card system will be enforced during all stages of this Tournament.

11 PRIZE FUND

The prize fund will be structured in line with TBA Guidelines. With monetary payouts to be sent to the associations in a timely manner based on TBAQ having control of the bank accounts.

12 CHEVRONS

The chevrons may be ordered by the Tournament Director and Championship Chevrons may be awarded, however the cost of any Chevrons will be at the bowler’s expense. However they are very sparse these days and may not be available.

13 All Other Matters

Any matters that may arise and are not covered in these tournament conditions will be decided by the Tournament Director after consultation with the Tournament Committee.

14 LATE ENTRIES

Late entries will be accepted at the discretion of the appointed tournament director.

15 REFUNDS

Refunds will not be allowed unless a request has been made to the Tournament Director. After due consideration has been given, the Tournament Director’s decision will be final.

16 PRESIDENT’S SHIELD CONTRIBUTION

An amount to be decided at the September General Meeting will be included in the entry fee to assist the President’s Shield Teams each year. Which will also aid in the Maintaining of the Running of the NQJC as well as purchases required to aid in the training and travel of the Presidents shield team and to benefit all juniors in NQ.

17 ENTRY FORM

It will be the responsibility of the Tournament Director to ensure that the Entry Form for the Championships is compiled in strict accordance with all By Laws of the NQJC. Entry Forms must be distributed at least eight (8) weeks prior to the close of entry date of the Championships.

18 ALL EVENTS

Any bowler wishing to compete in the All Events section of this Tournament must have bowled in a Singles, Doubles and Teams event in this Tournament and will be required to pay a fee.

19 EXEMPTIONS

If a bowler is unable to comply with the eligibility clause and wishes to be considered for an exemption to compete in this Tournament, the bowler's City Association/Sub Committee may apply in writing to the North Queensland Junior Committee Executive. The relevant City Association/Sub Committee is responsible for providing sufficient information and documentation on behalf of the bowler to support any such request for exemption. Each request is to be considered on its own individual merits.

20 BOWLING ATTIRE

All bowlers in this Tournament will be required to wear a suitable length collared and sleeved shirt, or compliant "Bowling Shirt", socks and/or stockings and (a) skirt/ long dress shorts/ long pants for females and (b) dress shorts/ long pants for males. No denim is permitted, No Singlets.

21 RESULTS

The complete results of the North Queensland Junior Championships is to be forwarded, by the host Association, to each Association/ Sub Committee and NQJC Secretary within two (2) months of completion

Part 4 BY LAWS OF THE NORTH QUEENSLAND JUNIOR MASTERS TOURNAMENTS

The following will be the Rules that shall be used for the NQJC Masters Tournaments and will be fully explained on every Entry Form used for the Masters Tournaments.

1 ELIGIBILITY - WHO MAY COMPETE?

This Tournament shall be open to all member Associations/ Sub Committee Juniors who:-

1.1 TBA Registered

hold a current TBA Ltd Player Registration card; and

1.2 Reside in North Queensland Region

are currently residing in the North Queensland Area and have resided within the North Queensland Area for a period of a minimum of three (3) months, this period being the three months immediately prior to the closing date of entries for that year's tournament; and

1.3 Bowl a Registered League

are currently bowling regularly in a TBA Ltd registered league in the North Queensland Area; and

1.4 Entered NQJC Championships

have entered and bowled in the ALL EVENTS section of the NQJC Championships.

2 RULES

This Tournament will be accredited and all TBA Ltd rules and regulations will apply during all stages.

3 EXEMPTIONs

If a bowler is unable to comply with the eligibility clause and wishes to be considered for an exemption to compete in this Tournament, the bowler's City Association/Sub Committee may apply in writing to the North Queensland Junior Committee Executive. The relevant City Association/Sub Committee is responsible for providing sufficient information and documentation on behalf of the bowler to support any such request for exemption. Each request is to be considered on its own individual merits.

4 RULES AND REGULATIONS

The rules and regulations will be clearly displayed in full on the Entry Form for the NQJC Championships and the Masters Qualifying Form.

5 QUALIFYING SHEET

Qualifying sheets shall be updated by the tournament director in a timely manner in the duration of the squads.

6 COMMENCEMENT OF QUALIFYING

Qualifying Shall be as written in the entry form.

7 QUALIFYING CRITERIA QUALIFYING CLOSING TIME

Will be as per the tbal approved entry form for that particular year.

Local Association/ Sub Committee Masters Champions, including the Defending Champions spots will remain on the Masters Board until such Times as check-in. The word ‘vacant’ must be written beside that spot if it is known that there will be no representative in that spot. The defending Masters Champions will be listed as to where his/her qualifying score dictates whilst still remaining inside the qualifying zone. The Local Association/ Sub Committee Masters Champions male and female will follow the same rules. All remaining spots to be filled in order of qualifying. Should the Defending Masters Champion/s be ineligible to bowl, their position will be filled by the first reserve.

8 MASTERS FORMAT

The Masters Format will be decided each year at an appropriate date after consideration of the Centre being held, lanes available and timeframe.

- The Restricted Masters Handicap will be 100% of 300.
- Restricted Masters Averages Cutoff - boys - 145; girls - 135 unless instructed otherwise by TBA Ltd.

9 PRIZE FUND

The Male and Female Masters Champions will receive the following Prize:

9.1 Perpetual Masters

The Perpetual Masters Trophy each year to be kept for a period of twelve (12) months until next year’s Tournament.

9.2 Trophy

A smaller trophy each to be kept by the Champions.

9.3 Shirts

A sports shirt with appropriate wording and color to be organized by the Tournament Director

9.4 Cash Amounts

A cash amount - Based on entries received and TBA Ltd Rules.

9.5 Second and Third Places

The second and third placed male and female will receive a trophy with engraving as to the placing.

A cash amount for 2nd and 3rd Places

10 BOWLING ATTIRE

All bowlers in this Tournament will be required to wear a suitable length collared and sleeved shirt, or compliant “Bowling Shirt”, socks and/or stockings and (a) skirt/ long dress shorts/ long pants for females and (b) dress shorts/ long pants for males. No denim is permitted, No Singlets.

11 RESULTS

The complete results of the North Queensland Junior Masters Tournaments is to be forwarded, by the host Association, to each Association/ Sub Committee within two (2) months of completion.

Part 5 BY LAWS OF THE NORTH QUEENSLAND JUNIOR INTERCITY SHIELD TOURNAMENT

1 Teams Event

This is a Teams event with each representative Association/ Sub Committee entering four (4) teams each consisting of a minimum of five (5) and a maximum of seven (7) players in each team. This Tournament is open to all member Associations/ Sub Committees of the NQJC.

2 TEAM GRADING

The four (4) teams will be graded as follows:-

- Female One (1) Handicap Team
- Male One (1) Handicap Team
- Female One (1) Scratch Team
- Male One (1) Scratch Team

3 FORMAT

All member Association/ Sub Committee teams, both male and female, scratch and handicap, will bowl each opposing Association/ Sub Committee team twice, i.e. Scratch will bowl Scratch etc. Should there be an odd number of teams in the North Queensland Intercity Shield Tournament, the byes will be bowled.

When a team bowls a bye, maximum team and Individual points for a win will be awarded in accordance with the intercity points structure (Item **4**).

4 POINTS

Points will be awarded in the following manner for all teams:-

Game Winner One (1) point

Team Winner Two (2) points

Draw for Game Half (0.5) point

Draw for Team One (1) point

5 CEILING AVERAGE

Whilst a 100% of 300 system is in use then there will be no ceilings on Averages in the handicap division.

6 ELIGIBILITY

This Tournament shall be open to all member Associations/ Sub Committee Juniors who:-

6.1 TBA Registered

hold a current TBA Ltd Player Registration card; and

6.2 Residing in North Queensland

are currently residing in the North Queensland Area and have resided within the North Queensland Area for a period of a minimum of three (3) months, this period being the three months immediately prior to the commencement of the Intercity Tournament; and

6.3 Bowl a Registered League

are currently bowling prior to nomination within the City for which they are nominating. Bowlers may only nominate for one (1) City.

6.4 Drafts

Association/ Sub Committees may apply to the Executive of the NQJC to use bowlers from other Association/ Sub Committees who have not been successful nominees in their own City.

6.5 Use of Drafts

In the event of 6.4 being used, those bowlers may be used in either the Scratch and/or Handicap Team/s.

6.6 Apply for Drafts

The Association/ Sub Committees must apply to the draft for such players through the Secretary of the NQJC.

7 EXEMPTIONS

If a bowler is unable to comply with the eligibility clause and wishes to be considered for an exemption to compete in this Tournament, the bowler's City Association/Sub Committee may apply in writing to the North Queensland Junior Committee Executive. The relevant City Association/Sub Committee is responsible for providing sufficient information and documentation on behalf of the bowler to support any such request for exemption. Each request is to be considered on its own individual merits.

8 AVERAGE TO USE

As determined each year at the September meeting of the NQJC and delegates July. The handicap to be used will be 100% of the difference of the bowler's average and the base figure of 300 and will be unlimited.

[Formula for 100% of 300:- (300 - Average) = handicap.]

9 RULES

This Tournament will be Registered with TBA Ltd and all TBA Ltd Tournament Rules and Regulations will apply.

10 MEDALLIONS

The North Queensland Junior Intercity Shield Tournament will be bowled annually at the Centre/ Centers nominated by the Board of Directors of the NQJC. Medallions will be awarded to the bowlers of the winning Association/ Sub Committee Teams. The cost of such medallions and tournament expenses, which must be kept at a reasonable level, will be shared by each member Association/ Sub Committee. The Tournament Director and Committee elected for the Junior Intercity Shield will be responsible for obtaining such medallions. Medallions shall also be Presented to the Winning teams in Each Division as follows With a Maximum of 9 medallions per team (7 players, 1 coach, 1 manager) Scratch Boys, Scratch Girls, Handicap Boys, Handicap Girls.

11 TROPHIES

A perpetual trophy will be awarded to the teams ahead on points at the completion of the Tournament and will be as follows:

11.1 Female Handicap

11.2 Male Handicap

11.3 Combined Handicap

11.4 Female Scratch

11.5 Male Scratch

11.6 Combined Scratch

11.7 Combined Handicap & Scratch (North Queensland JUNIOR INTERCITY SHIELD)

12 NOTIFICATION OF TEAMS -

The Tournament Director must be notified in writing of each Association/ Sub Committee's Intercity Shield Teams by Close of Business Fourteen (14) days prior to the start of competition.

13 BALL REGISTRATIONS-

All Scratch team members (boys and girls) shall be required to register bowling balls. The requirement will mirror the requirements of the current years President's Shield event. If no restrictions are evident at a National Level, Executive Team discretion will be applied. Ball Registrations shall be given to the Tournament director before the first ball of the tournament has been bowled by any side (scratch or handicap)

14 BOWLING ATTIRE

All bowlers bowling in this tournament will be required to wear a suitable length collared and sleeved shirt, socks and/or stockings and a (a) skirt/ long dress shorts/ long pants for females and (b) dress shorts/ long pants for males. No bowler will be permitted to bowl in a shirt indicating another person's name. No denim is permitted.

15 RESULTS

The complete results of the North Queensland Intercity Shield Tournament is to be forwarded, by the host Association, to each Association/ Sub Committee within two (2) months of completion.

16 Game Time Limit

All rounds will be limited to a maximum of 65 minutes, commencing from the official start of play as declared by Tournament Officials. Tournament Officials may use a countdown clock or other timing device to monitor pace of play. It is the responsibility of both teams to ensure their match finishes on time.

The countdown clock will be stopped only for:

- Verified lane or equipment breakdowns, or
- A verified injury that prevents play from continuing.

The NQJC Tournament Officials are judges of fact in all match timing matters. The clock will stop when an issue is reported and acknowledged by Tournament Officials. The clock will restart when the lanes are declared ready for play. No other delays (including player absence, injuries not requiring a stoppage of play, scoring disputes, equipment changes, or team discussions) will stop the clock.

If the maximum time is breached:

- Both teams will receive a one-point penalty if the match is completed under 70 minutes

- If play continues beyond 70 minutes but less than 75 minutes both teams will receive a two-point penalty.
- If play continues beyond 75 minutes but less than 80 minutes both teams will receive an a four-point penalty.
- If play continues beyond 80 minutes Both teams will receive 0 points for the round.

17 South Queensland Invitation Team

The North Queensland Junior Committee Executive holds the right to invite one team from the South Queensland Region to participate in the North Queensland Junior Intercity Shield.

Bowlers in the invitational team must meet the following eligibility:

- are currently residing in the South Queensland Area and have resided within the South Queensland Area for a period of a minimum of three (3) months, this period being the three months immediately prior to the commencement of the Intercity Tournament
- are currently bowling a registered league prior to nomination within the South Queensland Region.

An invited team that remains in good standing with the North Queensland Junior Committee will be given first right of refusal to return the following year, prior to the Executive offering the invitation position to another team.

18 NQJC Junior Intercity Entry and Management FEE

Associations shall pay the North Queensland Junior Committee (NQJC) directly for the management of the event.

Pricing shall remain fixed for a three (3) year period.

Pricing will be reviewed every three (3) years and voted on by the associations participating in the North Queensland Intercity Shield Tournament.

18.1 Base event costs

The entry and management fee includes the following event services managed by NQJC:

- General event costs
- Game fees
- Event photography
- Administration fees
- Ageing Out Gifts
- Incidental Gifts

18.2 Four (4) Team Participation

Associations entering four (4) teams in the event shall be charged a total fixed price of $7,600.

This fee includes all Basse Event Costs (item **18.1**) Plus:

1. Medallions, Allstars, and associated prizes for up to thirty-six (36) bowlers and officials
2. Dinner function for up to thirty-two (32) attendees
3. One (1) event shirt per bowler, up to thirty-two (32) shirts

18.3 Three (3) Team Participation

Associations entering three (3) teams in the event shall be charged a total fixed price of $5,700.

This fee includes all Base Event Costs (item **18.1**) Plus:

1. Medallions, Allstars, and associated prizes for up to Twenty-Seven (27) bowlers and officials

2. Dinner function for up to Twenty-Four (24) attendees
3. One (1) event shirt per bowler, up to Twenty-Four (24) shirts

18.4 Team Nomiation, Deposit and Payment Terms

Each year, the NQJC will establish a deadline for intercity team submission that falls in mid-June. All participating Associations are required to declare their teams and submit a $2,200 deposit by the declared date. This deposit is necessary to initiate shirt orders and cover other preliminary event commitments.

The remaining balance must be paid two (2) weeks prior to the event.

18.5 Team Shirt Orders

Shirt orders must be submitted with the official team submission (see Item **18.4**).

Associations have 2 weeks from team nomination cutoff date (see Item **18.4**) to confirm their shirt design with the supplier.

The NQJC will declare a specific production run cutoff date. Shirts ordered after this date will incur either a $10 per shirt local production surcharge or an $85 per shirt (including GST) special-order fee for a one-off production run, as determined by the supplier. Additional costs will be added to the relevant associations invoice.

NQJC cannot guarantee shirt delivery prior to the event for late orders or cases where delays occur due to local association involvement in the design or production process.

18.5.1 Team Shirt Order Corrections

- A high number of shirt design changes may incur additional charged by the shirt supplier. These design charges will be invoiced to the relevant local association.
- Any shirts ordered incorrectly, or late changes requested, will incur a charge of $85.00 per shirt (including GST).

18.5.2 ADDITIONAL Shrts

- Additional shirts above the included allocation (32 or 24 depending on team entry) will be charged separately (see Item **18.4**).
- Additional shirts 0rders placed after the team nomination cut-off date (see Item **18.4**) will incur the additional fees outlined in Clause **18.5**.

18.5.3 Supplier Arrangement

- Participating Associations will be responsible for liaising directly with the supplier regarding shirt orders. Invoices for shirts will be issued to NQJC for payment.

18.6 Additional Dinner Tickets

Additional dinner tickets beyond the included allocation (32 or 24 depending on team entry) will be charged separately at $25 per person to the relevant local association.

Dinner tickets ordered after the team nomination cutoff date (see Item **18.4**) must be requested directly through NQJC and cannot be guaranteed. Availability is subject to the capacity of the host venue and caterers.

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